

## VCJ/PGSAJ Speaking part: PRESENTATION IN ENGLISH

Remember that

- the **purpose** of the oral part is to present good knowledge of English and to demonstrate good presentation skills,
- the **audience** will be English language teachers and PhD students from other departments.
- we test language knowledge and presentation skills.

### Checklist for slide preparation

- Have you chosen a good topic?
- Have you simplified the information so that it is understandable by non-experts?
- Is the number of slides adequate? (Not more than 8 including the first and the last one.)
- Are the slides clear and easy to read?
- Are there visuals illustrating what you want to say?
- Have you checked the spelling by a spellchecker?

### Checklist for presentation delivery

Practise and check and/or ask for feedback.

- Was your voice loud enough to be heard?
- Was the pronunciation of terms correct?
  - Use <http://www.oxfordlearnersdictionaries.com/> to check it.
- How was your body language?
- Did you keep an eye-contact with the audience?
- Did you introduce yourself and the topic?
- Did you give the outline of your presentation?
- Did you use effective signposting?
- Did you summarize the main points?
  
- Did you manage to give your presentation in 10 minutes?
- Did you have trouble expressing yourself in English?
  
- What questions can you expect?